



Skopje, 10/05/2021

Our ref.: MK 01-02/2021

### INVITATION TO TENDER

**SERVICE TENDER: Consultant for mentoring - assisting CSOs in acquirement of licences for provision of social services (fulfilment of quality standards) and mentoring in overall strategic development of the CSO in question**

I am pleased to inform you that your firm is invited to take part in the single tender procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

- A. Content and instructions
  - A1 Instructions to tenderers
  - A2 IRIS action fact sheet
- B. Draft contract and special conditions, including annexes
  - B0 Contract drafts with Special conditions
  - B1 Annex i: General conditions
  - B2 Annex ii: Terms of reference
  - B3 Annex iii: Organization & Methodology
  - B4 Annex iv: Key Expert
  - B5 Annex v: Budget breakdown (model financial offer)
- C. Further information
  - C1 Administrative compliance grid
  - C2 Evaluation grid
- D. Tender form for a supply contract
  - D1 Tender form with Declaration on Honor on exclusion and selection criteria
  - D2 Legal Entity Form company
  - D3 Legal Entity Form natural person
  - D4 Financial Identification Form

For full information about procurement procedures please consult the Practical Guide and its annexes, which can be downloaded from the following web page:  
<http://ec.europa.eu/europeaid/prag/document.do>

We look forward to receiving your tender before the submission deadline at the address specified in the Instructions to tenderers.

Association for action against violence and  
trafficking in human beings  
Open Gate / La Strada  
[www.lastrada.org.mk](http://www.lastrada.org.mk) / [lastrada@lastrada.org.mk](mailto:lastrada@lastrada.org.mk)  
02 2 700 107  
**SOS: 0800 11 111**



**ОТВОРЕНА ПОРТА**  
AGAINST VIOLENCE AND TRAFFICKING

By submitting a tender you accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received by you on the date upon which the contracting authority sends it to the electronic address you referred to in your offer.

If you decide not to submit a tender, we would be grateful if you could inform us in writing, stating the reasons for your decision.

Yours sincerely,

Stojne Atanasovska Dimishkovska